

SELINGSGROVE AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
MINUTES OF MEETING – FEBRUARY 2, 2009

The regular monthly meeting of the Selingsgrove Area School District's Board of Directors was held on Monday evening, February 2, 2009, at 7:30 p.m. in the Multi-Purpose of the Selingsgrove Area Middle School, 401 N. Eighteenth Street, Selingsgrove, PA 17870-1198.

The meeting was called to order at 7:35 p.m. by the President, Mr. Eric L. Rowe.

The Pledge of Allegiance to the Flag was recited by all of those in attendance.

A roll call indicated a quorum with the following members present: Mr. Larry D. Augustine, Mr. David E. Hostetter, Mr. Robert M. Klingler, Jr., Mrs. Cynthia J. O'Hora, Mr. William D. Robinson, Mr. Eric L. Rowe, Mr. Paul F. Spiegel, Jr., Mr. William C. Wenrich, Mr. Jeffrey P. Whitman, and non-voting member, Dr. Frederick C. Johnson, Superintendent.

Others present were as follows:

Mr. Troy Beaver – Supervisor of Buildings and Grounds  
Mr. John Bohle – Middle School Principal  
Mr. Chad Cohrs – Director of Curriculum and Instruction  
Mr. Matthew Conrad – Assistant Middle School Principal  
Mr. Peter Geipel – Technology Coordinator  
Mr. Jeffrey Hummel – Business Manager  
Mrs. Lorinda Krause – Elementary Schools Principal  
Mr. Charles Longwell – Assistant High School Principal  
Mr. Reed Messmore – High School Principal  
Mr. Kevin Oswald – Director of Food Services  
Mr. Thomas Clark, Esq. – School Board Solicitor  
Mrs. Claudia Beaver – Recording Secretary  
Mr. Chuck Knauff – Reynolds Construction Management, Inc.  
Mr. Robert Whyne

It was moved by Mr. Augustine and seconded by Mr. Klingler to approve the General Fund Bills List dated January 26, 2009; the High School Construction Fund Bills List dated January 23, 2009; and, the Elementary School Construction Fund Bills List dated January 23, 2009. (copies of lists to be attached and made a part of the official minutes) Roll call vote:

Mr. Hostetter – Aye	Mr. Spiegel – Aye
Mr. Klingler – Aye	Mr. Wenrich – Aye
Mrs. O'Hora – Aye	Mr. Whitman – Aye
Mr. Robinson – Aye	Mr. Augustine – Aye
Mr. Rowe – Aye	

Motion carried: 9 Ayes – 0 No – 0 Absent

Mr. Rowe announced that the next regular monthly meeting of the Board will be held on Tuesday, February 17, 2009, at 7:30 p.m. He also called attention to the addendum to the agenda for the evening.

Dr. Johnson commented that Mr. Knauff will be presenting a request to the Board from Reynolds Construction Management, Inc. to accept a proposal for Indoor Air Quality (IAG) testing at Selingsgrove Elementary School.

Mr. Chuck Knauff, Reynolds Construction Company, reviewed Progress Report #7, dated January 2009, for the High School Renovations project. He reported that the project has been under construction for approximately 31 weeks, with approximately 47 weeks remaining until the substantial completion date of December 31, 2009. Based on the current billings the project is approximately 30% complete. Mr. Knauff noted that the district has approved 11 change orders to date which have resulted in a net credit of \$45,764.78. There is approximately \$43,155.15 of pending, proposed, and estimated changes to date. He commented that the proposed, pending, and approved changes account for approximately 0% of the approved construction contingency of \$315,000. He noted that this will change drastically the next time he reports. Mr. Knauff reported that Phase 1 work continues as the HVAC contractor installs a new hot water supply and return piping throughout the building. He reminded everyone that Phase 2 and 3 construction was put on hold for the past two months due to design changes to some HVAC equipment. Mr. Knauff reported that a revised equipment schedule was issued to the contractors and the submissions have been approved. The plan is to extend Phases 2 and 3 into the summer months in conjunction with Phase 5. He reported that the general contractor has completed final finishes of Phase 6A and that Phase 6B will begin immediately after the turnover of 6A. Mr. Knauff reviewed the Requisition Summary Totals and the Change Management Log. (a copy of the high school renovations progress report to be attached and made a part of the official minutes)

Mr. Knauff reviewed Progress Report #7, dated January 2009, for the Elementary School Additions/Renovations project. He reported that the project has been under construction for approximately 31 weeks, with approximately 47 weeks remaining until the substantial completion date of December 31, 2009. Based on the current billings the project is approximately 49% complete. Mr. Knauff noted that there have been 19 change orders approved to date that total \$23,915.33. He commented that there is approximately \$39,520.35 of pending change orders, proposed and estimated changes to date. The proposed, pending, and approved changes account for approximately 7% of the approved construction contingency of \$583,200. Mr. Knauff reported on Phase 1. He noted that area D is approximately 75% complete and that there has been no change in progress on Phase 2 and 3 site-work since last month because of weather conditions. Work on Phase 3 and 4 is almost complete with substantial completion letters being received and punch-listing to begin this week. He noted that owner turnover is being planned for February 16, 2009. Mr. Knauff reviewed the Requisition Summary Totals and the Change Management Log. He referred the Board to project progress photos in section 4 of the report. (a copy of the elementary school additions/renovations progress report to be attached and made a part of the official minutes)

Mr. Knauff reviewed a request from EI Associates and Reynolds Construction Management, Inc. to approve the recommendation that CA Associates be contracted to provide Indoor Air Quality (IAQ) Testing at Selinsgrove Elementary School. Mrs. O'Hora noted that another company, Analytical Laboratory Services, Inc., had given a slightly less expensive proposal and questioned why they were not selected. Mr. Knauff explained that this company has had minimal experience with LEED procedures and that they were familiar with other work completed by CA Associates.

It was moved by Mr. Spiegel and seconded by Mr. Augustine to approve the recommendation of Reynolds Construction Management, Inc. to accept a proposal from CA Associates, LLC for Indoor Air Quality (IAQ) Testing at a cost of \$8,530.00. (a copy of the recommendation to be attached and made a part of the official minutes)

Roll call vote:

Mr. Klingler – Aye	Mr. Wenrich – Aye
Mrs. O’Hora – Aye	Mr. Whitman – Aye
Mr. Robinson – Aye	Mr. Augustine – Aye
Mr. Rowe – Aye	Mr. Hostetter – Aye
Mr. Spiegel – Aye	

Motion carried: 9 Ayes – 0 No – 0 Absent

Discussion was held regarding scheduling a project walk-through. It was decided that a walk-through be scheduled prior to the February 17<sup>th</sup> Board meeting at 6:00 p.m.

Mr. Knauff reviewed the request for approval of a change order as listed on the agenda. He explained that completion of the work will create a more uniform look. He commented that it is a great deal for the dollar value.

It was moved by Mr. Robinson and seconded by Mr. Klingler to approve a proposed change order for the elementary project to replace terrazzo base with rubber base and grind and polish floor at a cost of \$9,602.25. Roll call vote:

Mrs. O’Hora – Aye	Mr. Whitman – Aye
Mr. Robinson – Aye	Mr. Augustine – Aye
Mr. Rowe – Aye	Mr. Hostetter – Aye
Mr. Spiegel – Aye	Mr. Klingler – Aye
Mr. Wenrich – Aye	

Motion carried: 9 Ayes – 0 No – 0 Absent

Dr. Johnson reported that Troy Beaver, along with one maintenance employee and one custodial employee, saved the district approximately \$5,000 by tearing out a classroom inside the Selinsgrove Elementary Boiler Room. He explained that the room needed to be removed and had been missed on the blue prints. Dr. Johnson noted that a bid of approximately \$5,000 had been received from Lobar for removal of the room. He expressed thanks to Mr. Beaver and his crew for saving the district money by completing the work in-house.

Dr. Johnson commented in regard to a slight change to the Policy and Education Committee Report. The report originally listed Board Policy No. 810.1, but it has since been modified to 810.1.b. Because the policy affects both contracted drivers and district employees, there will be separate policies for each and Board Policy No. 810.1.a will need to be reviewed and Board approved at a later date.

Dr. Johnson reported that he plans to attend PASA’s review of the Governor’s budget and how it pertains to education on Thursday, February 5<sup>th</sup> at 10:00 a.m. in Harrisburg. He noted that Mr. Hummel will be participating in a webinar on the budget within the next week or so.

Mr. Hummel reported that he distributed copies of the 2007-2008 Single Audit Report to each Board Member prior to the start of the meeting. He noted that the report will be reviewed at the next Budget and Finance committee meeting. Mr. Hummel commented that there were

no findings or management advisories. He encouraged Board members to review pages 7-20 which include financial highlights and an overview of the financial statements. After review of the results by the committee, the report will be brought back to the Board for action. (a copy of the audit report to be attached and made a part of the official minutes)

Mrs. Krause reported that grade one students celebrated Day 100 today, and that the kindergarten students will celebrate it tomorrow.

Mr. Heintzelman reported that they recently concluded a round of 4Sight Testing at the Intermediate School. He noted that the school will once again participate in the American Heart Association's Jump Rope for Heart; however, due to limited space this year, it will be run through the gym classes. Mr. Heintzelman reported that PSSA writing testing will begin next week for fifth grade students. He also reported that the fifth grade enrichment class recently participated in the PA Thinking Cap Quiz Bowl, which is a state run contest. Mr. Heintzelman announced that our students came in ninth place out of approximately 26-27 teams. He also announced that Renee Parker, Grade 3 Teacher, was selected by the Scholastic Book Company to serve as a teacher advisor for their company. He commented that he is very pleased that she has been recognized in this fashion. Mr. Heintzelman also reported that the annual Brainfest will be held on Saturday, February 28<sup>th</sup> from 1 to 3:30 p.m. at the Intermediate School.

Mr. Bohle announced that they kicked-off the magazine sale at the Middle School last week. He reported that the sale will run for two weeks. Mrs. O'Hora questioned how the profits from the sale are used? Mr. Bohle responded that the funds are placed in the SAMS account and used for field trips and to purchase a yearbook for every Middle School student.

Mr. Messmore remarked that he would like to commend 51 of our high school students/fall athletes who qualified under criteria to become scholar athletes through the PA Heartland Conference.

Mr. Cohrs reported that on Thursday, February 5, 2009, at Parkland High School, PDE will hold a public hearing and hear testimony regarding graduation competency requirements. He reported that he spent several days last week looking at new substitute calling systems which have now been narrowed down to two systems. Mr. Cohrs explained that they hope to have the new system up and running by mid-March. He also reported on two monitorings coming up. The first will be on February 11<sup>th</sup> for the Accountability Block Grant which is used to fund some of the district's full-day kindergarten program. The second monitoring will be held on March 5 & 6 for all of our Federal Programs.

Mr. Oswald reported that the PDE Division of Food & Nutrition state audit took place last week. He noted that it was a good review with good remarks. Mr. Oswald also reported that the food service department has experienced no problems at all in regard to the peanut butter recall.

Mr. Geipel reported that they have rolled out all of the network equipment at Selinsgrove Elementary and all rooms are now active and that they plan to work on the phone lines next week.

Dr. Johnson acknowledged Mr. Robert Whyne's presence at the Board meeting. He introduced him as the Selinsgrove Area Education Association President and explained that he is currently completing an internship with Mr. Cohrs.

Mr. Whitman, Policy and Education Committee Chair, reviewed the minutes of the committee meeting held on January 20, 2009. At this meeting, the committee discussed administrator concerns involving five items, and reviewed and approved for first reading Board Policy No. 810-1.b. (a copy of the minutes to be attached and made a part of the official minutes)

A roll call vote was taken to consider the recommendation of the committee to approve the first reading of new Board Policy No. 810-1.b – Drug/Alcohol Testing – Covered Drivers (For Contracted Drivers). (a copy of the policy to be attached and made a part of the official minutes) Roll call vote:

Mr. Robinson – Aye  
 Mr. Rowe – Aye  
 Mr. Spiegel – Aye  
 Mr. Wenrich – Aye  
 Mr. Whitman – Aye

Mr. Augustine – Aye  
 Mr. Hostetter – Aye  
 Mr. Klingler – Aye  
 Mrs. O’Hora – Aye

Motion carried: 9 Ayes – 0 No – 0 Absent

Mr. Whitman, Negotiations Committee Chair, reported that a meeting was held on January 27, 2009.

Mr. Robinson, SUN Area Career and Technology Joint Operating Committee Representative, commented that the SUN ACTC’s 2009-2010 General Operating Budget will be on the next agenda for Board consideration.

Mr. Rowe, CSIU Board of Directors Representative, reported that the CSIU will be hosting a boardsmanship seminar for new and incumbent school directors and administrators on Wednesday, April 8, 2009. A speaker from the PA School Boards Association will present *Operating Successfully as a Team of 10*. Mr. Rowe reported that the Boards’ “spotlight” presentation by Roy Herrold was in regard to a web development contract. He explained that a nonprofit agency, SRI International, developed the web site for *School 2.0*, a U.S. Department of Education initiative to encourage community-wide discussion and planning for the future of schools and their use of technology. SRI has sub-contracted with the CSIU, in partnership with the International Society for Technology in Education, to assume administration of the *School 2.0* project. Mr. Rowe reported that the CSIU will be hosting, maintaining, updating, and expanding the *School 2.0 eTool-kit*, a collection of online tools and web resources to assist schools and communities in their planning. CSIU will also help develop and deliver conference presentations, workshops and online professional development on issues pertinent to the project. Mr. Rowe commented that this will be quite an undertaking for the CSIU and is also quite an accomplishment. He also reported that Chris Kerwin informed the Board that he is currently investigating the possibility of the CSIU going its’ own way for the Joint Purchasing Council with a group from Texas. He noted that they are continually expanding and looking for ways to be more entrepreneurial. (a copy of the seminar flier to be attached and made a part of the official minutes)

It was moved by Mr. Augustine and seconded by Mr. Whitman to approve the following personnel matters:

Substitutes:

Teacher – Jennifer Shay; and,

Classroom/Student Aides – Amy S. Britton and Tabitha J. Hassinger

Other Matters:

Enter into a Professional Contract with Brian Holohan, effective 2/7/09, for successfully completing three (3) years of teaching.

Roll call vote:

Mr. Rowe – Aye	Mr. Hostetter – Aye
Mr. Spiegel – Aye	Mr. Klingler – Aye
Mr. Wenrich – Aye	Mrs. O’Hora – Aye
Mr. Whitman – Aye	Mr. Robinson – Aye
Mr. Augustine – Aye	

Motion carried: 9 Ayes – 0 No – 0 Absent

It was moved by Mr. Klingler and seconded by Mr. Wenrich to approve Abigail Fellencer as a driver for Rohrer Bus Service during the remainder of the 2008-2009 school year as presented by the Transportation Coordinator. Roll call vote:

Mr. Spiegel – Aye	Mr. Klingler – Aye
Mr. Wenrich – Aye	Mrs. O’Hora – Aye
Mr. Whitman – Aye	Mr. Robinson – Aye
Mr. Augustine – Aye	Mr. Rowe – Aye
Mr. Hostetter – Aye	

Motion carried: 9 Ayes – 0 No – 0 Absent

It was moved by Mrs. O’Hora and seconded by Mr. Robinson to approve a resolution for a proposed name change for SUN Area Career and Technology Center to SUN Area Technical Institute as presented. (a copy of the resolution to be attached and made a part of the official minutes)

Mr. Robinson explained that a name change is part of the process to move the school forward. The name change will enable the school to be recognized locally for the industry and business certifications that now enable the district’s students to earn college credits through dual enrollment agreements. He noted that it will also attract more adults to enroll in certification courses, which will help generate equipment budgetary dollars.

Roll call vote:

Mr. Wenrich – Aye	Mrs. O’Hora – Aye
Mr. Whitman – Aye	Mr. Robinson – Aye
Mr. Augustine – Aye	Mr. Rowe – Aye
Mr. Hostetter – Aye	Mr. Spiegel – Aye
Mr. Klingler – Aye	

Motion carried: 9 Ayes – 0 No – 0 Absent

With no further business before the Board, Mr. Rowe adjourned the meeting at 8:35 p.m.

Minutes prepared by: \_\_\_\_\_  
Claudia A. Beaver  
Recording Secretary

ATTEST: \_\_\_\_\_  
Larry D. Augustine  
School Board Secretary

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