

SELINGROVE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF MEETING – JUNE 11, 2018

The regular monthly meeting of the Selingsgrove Area School District's Board of Directors was held on Monday evening, June 11, 2018, at 7:00 p.m. in the Library of the Selingsgrove Area High School, 500 N. Broad Street, Selingsgrove, PA 17870.

The meeting was called to order at 7:00 p.m. by the President, Mr. Larry D. Augustine.

The Pledge of Allegiance to the Flag was recited by those in attendance.

A roll call indicated a quorum with the following members present: Mr. Larry D. Augustine, Mr. Thomas A. Badman, Ms. Mary E. Bannon, Mr. William L. Bechtel, Jr., Mr. John Molitoris, Mrs. Amelia G. Stauffer, Mr. Kenneth B. Teats, Jr., Mr. Dennis R. Wolfe, and non-voting member, Mrs. Elaine M. Sautner, Assistant Superintendent. Dr. Chad L. Cohrs, Superintendent, and Mr. Andrew V. Paladino, Board Member, was absent.

Others present were:

Mr. Troy Beaver, Mr. John Bohle, Dr. Lisa Conrad, Mr. Matthew Conrad, Ms. Michelle Garman, Mr. Jeffrey Hummel, Mr. Christopher Morrison, Mr. Jason Schmucker, Mr. Randall Sees, Esq., Ms. Claudia Beaver, Tosha Varner, Michael Anderson, Chris Kenawell, Russ Greaser, Melissa Bingaman, and, Matt Catrillo (WKOK)

Consent Agenda:

Motion by Molitoris and seconded by Wolfe to approve minutes, reports and bills lists, as presented. (copies of reports and bills lists to be attached and made a part of the official minutes)

On roll call vote: 8 yes, 0 no, 1 absent

Announcements:

Mr. Augustine announced that there would not be a July meeting held and that the next regular monthly meeting is scheduled for Monday, August 13, 2018. Mr. Augustine noted that Board Members will be receiving an electronic and paper copy of Annual Superintendent Performance Evaluation Form in the near future. He asked that once received, they note the timeline for completion which is listed on the form.

Opportunity for Public Comment:

Mr. Michael Anderson, a retired resident and former Board member, addressed the Board regarding the proposed 2018-2019 general operating budget which includes a 1.5 mill increase. He proposed taking more money out of the reserve, instead of increasing real estate taxes. Mr. Anderson also encouraged the Board to take a look at eliminating health insurance as a benefit after retirement. He also added that the retirement system is not underfunded, it is bankrupt, and should become a 401k pension plan. Mr. Wolfe noted that there are many fixed costs that the Board has no control over and suggested contacting State Legislators to express concerns regarding cyber school, etc.

Board Discussion

Mr. Wolfe, on behalf of the Alumni Association, expressed thanks to the Middle School and High School Administrators for doing the S L O W bike race demo in schools. The event was held on Saturday, June 9th, in connection with the Mallet Madness.

ADMINISTRATOR REPORTS

Assistant Superintendent:

Mrs. Sautner briefly updated the Board regarding several proposed bills in the House and Senate. One of those bills requires students to take a mandatory civics test before high school graduation. Mrs. Sautner explained that this test is already being given in our district and will, therefore, not create a burden. Other proposed bills include a mandatory depression screening, mandatory security emergency drills, and another gives parents an opportunity to opt out of the Keystone exam based on their philosophical point of view, as opposed to their religious point of view.

Mrs. Sautner noted this will be her last School Board meeting and she expressed sincere thanks to the School Board for the opportunity to serve the Selinsgrove Area School District. She added that it has been a wonderful experience. Mr. Augustine thanked Mrs. Sautner for her years of service to the district and for creating a much sounder curriculum. Mr. Augustine asked for a round of applause on behalf of Mrs. Sautner's service in the district.

COMMITTEE REPORTS

Budget and Finance: No report.

Buildings and Grounds: Mr. Badman, Chair, reviewed the minutes of the meeting held on Monday, June 4, 2018. (a copy of the minutes to be attached and made a part of the official minutes)

Mr. Badman reported that the committee reviewed the bids received for the stadium improvement project and that the lowest bidder came in approximately \$150,000 over estimated costs. He noted that the committee preferred alternate bid #1 over alternate bid #7 which would result in an additional \$65,518 added to the bid cost. Mr. Badman explained that there would be a balance of \$293,111 remaining in the capital reserve/capital projects fund that could be used to offset the additional costs.

Motion by Badman and seconded by Wolfe to accept the bid from T-Ross Brothers in the amount of \$1,077,196, plus the difference of alternate #1 vs. alternate #8, for a total overall expense of \$1,142,714 from the capital reserve/capital projects fund, which results in a remaining balance of \$190,259 +interest and earnings.

Questions were raised and discussion was held regarding the motion presented out of committee by Mr. Badman.

On roll call vote: 7 yes, 1 no (Teats), 1 absent

Policy and Education: No report.

Extracurricular: Mr. Bechtel, Chair, expressed concern regarding the process of placing coaching positions on the agenda for consideration, without any prior discussion by the committee. Mr. Augustine noted that this concern will be passed onto the Superintendent for further discussion.

Personnel/Meet and Discuss: No report.

A roll call vote was taken to consider the recommendation of the committee to approve the following pay increase for Classified, Food & Nutrition, and Other Salaried Employees effective July 1, 2018: wage increase for 2018-2019 fiscal year based on evaluation scale with 2.5% as the full increment.

On roll call vote: 7 yes, 0 no, 1 abstain (Badman), 1 absent

A voice vote was taken to consider the recommendation of the Personnel Committee to approve the following personnel matters:

Staff Resignations: Cathy J. Keiser as Head Field Hockey Coach and Jr. High Field Hockey Coach, effective June 30, 2018; Colton Moyer as Assistant Boys' Soccer Coach, effective immediately; and, Daniel Edmiston as Full-Time Second Shift Custodian at the Middle School, effective May 27, 2018;

Staff Transfers: Rebecca Womer from Cook/Cashier to Baker at the Intermediate School, effective July 1, 2018 (due to the resignation of Martha Powell); Linette Varner as Assistant Kitchen Manager to Kitchen Manager at the Intermediate School, effective July 1, 2018 (due to the retirement of Susan Whipple); and, Nicole Koster from Cook/Cashier at the Middle School to Assistant Kitchen Manager at the Intermediate School, effective July 1, 2018 (due to the transfer of Linette Varner);

Staff Elections: Scott Frost as Head Boys' Track Coach, effective immediately; Roz Erb as Head Field Hockey Coach, effective July 1, 2018; Kara Rothermel as Assistant Field Hockey Coach, effective July 1, 2018; 2017-2018 District Volunteers: Heather Carr, Wendy Davis, Samantha Gehers, Joy Hahn, Jeremy Hummel, Jeston Kalcich, Kimberly Keller, Angela Melius, Kristen Porr, Tiffani Ramer, Karissa Tumbusch, Jenifer Voneida, Amy Ward, and Germaine Whilby (without salary, benefits, or expectation of any other compensation); Cathy Keiser as a Volunteer Field Hockey Coach, effective July 1, 2018; Carla Nipple as Cook/Cashier at the Middle School, effective July 1, 2018 (due to the transfer of Nicole Koster); and, Cynthia Knight as Cook/Casher at the High School, effective July 1, 2018; and,

Leave of Absence: Employee #000-00-2260 for a child bearing/rearing leave of absence, tentatively effective September 4, 2018, through December 2, 2018.

The motion was unanimously carried.

Transportation: No report.

Motion by Badman and seconded by Molitoris to approve Donna Dunkelberger as a driver for Rohrer Bus Service, effective during the remainder of the 2017-2018 school year.

The motion was unanimously carried.

Technology: No report.

SUN Area Technical Institute Joint Operating Committee: No report.

CSIU Board of Directors: Mr. Augustine, Representative, referred to highlights of the meeting held on June 20, 2018.

Motion by Teats and seconded by Badman to vote in favor of the slate of candidates for the 2018 CSIU Board of Directors, as presented. (a copy of the ballot to be attached and made a part of the official minutes)

The motion was unanimously carried.

PSBA: Mr. Augustine, Liaison, reported on recent PSBA activity and noted that preparations have begun for the annual October conference.

UNFINISHED BUSINESS

2017-2018 Year End Transfers and Fund Balance Designations as of 6/30/18:

Motion by Molitoris and seconded by Bechtel to approve the following year-end transfers and tentative fund balance designations at 6/30/18 as outlined in the 2018-2019 budget document:

- a. Transfer of \$300,000 to the Capital Reserve Fund
- b. Transfer of \$100,000 to the Debt Service Fund
- c. Escrow \$200,000 for real estate tax appeals

Designation of Fund Balance:	Balance 6/30/2017	2017-18 Designation	Balance 6/30/2018
General Fund			
Assigned	\$ 106,891	\$	\$ 106,891
Restricted - Special Ed ACCESS Program	\$ 474,651	\$ (100,000)	\$ 374,651
Nonspendable - Inventory of Supplies	\$ 16,770	\$ -	\$ 16,770
Nonspendable - Prepaid Expenses	\$ 62,153	\$	\$ 62,153
Nonspendable - Reserve for Incumbrances	\$ 0	\$	\$ 0
Committed - Retiree Healthcare	\$ 2,318,334	\$ -	\$ 2,318,334
Committed - MS project	\$ 2,000,000		
Committed - PSERS	\$ 3,214,716	\$ -	\$ 3,214,716
Committed - Educational Resources	\$ 306,389	\$ -	\$ 306,389
Unassigned	\$ 2,441,094	\$ 119,607	\$ 2,560,701
Total Fund Balances	\$ 10,940,998	\$ (1,980,393)	\$ 8,960,605

(Final designations will change after the 2017-18 books are closed and audited)

On roll call vote: 8 yes, 0 no, 1 absent

2018-2019 Final Budget:

Motion by Molitoris and seconded by Wolfe to consider adoption of the Final 2018-2019 Budget with expenditures of \$43,546,304 and revenues of \$42,802,976 and use of fund balance of \$743,328. (a copy of the final budget to be attached and made a part of the official minutes)

On roll call vote: 8 yes, 0 no, 1 absent

Final Tax and Budget Resolution:

Motion by Molitoris and seconded by Badman to consider adoption of the Final Tax and Budget Resolution, as presented. (a copy of the resolution to be attached and made a part of the official minutes)

On roll call vote: 8 yes, 0 no, 1 absent

2018-2019 Homestead and Farmstead Exclusion Resolution:

Motion by Molitoris and seconded by Teats to consider adoption of the 2018-2019 Homestead and Farmstead Exclusion Resolution, as presented. (a copy of the resolution to be attached and made a part of the official minutes)

The motion was unanimously carried.

NEW BUSINESS

Business Matters:

Motion by Teats and seconded by Wolfe to consider authorizing the Business Manager to make the necessary budget transfers and journal entries to close the District's 2017-2018 books.

The motion was unanimously carried.

Motion by Teats and seconded by Badman to consider renewing the shared Food Service Director Agreement with the Lewisburg Area School District, as presented. (a copy of the agreement to be attached and made a part of the official minutes)

The motion was unanimously carried.

Motion by Bechtel and seconded by Teats to consider the recommendation of the Business Manager to approve a list of requests for tax exoneration, as presented. (a copy of the list to be attached and made a part of the official minutes)

The motion was unanimously carried.

2017-2018 Sick Leave Bank Report:

Motion by Bannon and seconded by Wolfe to acknowledge receipt of the Selinsgrove Area Education Association's Sick Leave Bank Report for 2017-2018, as presented. (a copy of the report to be attached and made a part of the official minutes)

The motion was unanimously carried.

Curriculum Approval:

Questions were raised and discussion was held regarding curriculum being presented for Board approval. Mrs. Stauffer requested that two items be pulled from the list and voted on separately. Mr. Wolfe commented that, in the future, he would like to see curriculum proposals brought to the committee prior to placing on the Board agenda.

Motion by Badman and seconded by Teats to consider the request of the Assistant Superintendent to approve the following curriculum: English 1; English 3; English 4; Fiction; Drama Through Literature; Floriculture B; Intro to Chemistry; Environment, Ecology, Earth Science; and, Intro to Organic Chemistry and Biochemistry, as presented. (copies to be attached and made a part of the official minutes)

On roll call vote: 8 yes, 0 no, 1 absent

Motion by Bannon and seconded by Molitoris to consider the request of the Assistant Superintendent to approve the following curriculum: English 2, as presented. (a copy to be attached and made a part of the official minutes)

On roll call vote: 8 yes, 1 no (Stauffer), 1 absent

Motion by Teats and seconded by Bannon to consider the request of the Assistant Superintendent to approve the following curriculum: Humanities Through Literature, as presented. (a copy to be attached and made a part of the official minutes)

On roll call vote: 8 yes, 1 no (Stauffer), 1 absent

School Board Treasurer:

Motion by Molitoris and seconded by Bannon to nominate Tom Badman as Board Treasurer to serve from July 1, 2018, through June 30, 2019. Motion by Molitoris and seconded by Bannon that nominations for Board Treasurer be closed. The nomination was unanimously approved.

Mr. Thomas A. Badman will serve as Treasurer, July 1, 2018, through June 30, 2019.

Limited Superintendent Authority:

Motion by Badman and seconded by Molitoris to grant permission to the Superintendent, after Personnel Committee approval, to fill any vacant positions with final Board approval at the August 13, 2018 School Board Meeting.

The motion was unanimously carried.

Payment of July Bills:

Motion by Molitoris and seconded by Teats to authorize the Business Manager and the Superintendent to make payment of July bills with the lists to be presented to the Board for approval in August, 2018.

The motion was unanimously carried.

Adjournment:

With no further business before the Board, the meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Claudia A. Beaver
Recording Secretary

cab/min 2018-06-11