

Hello SAIS Families,

On the week of **June 1st through June 5th**, we will be distributing all student materials and items that were left in the building. We will be conducting this in a drive through fashion in the driveway loop nearest the gym at the front of the building. We request that everyone remain in their cars and go through the line. In order to help us make this process as fast and smooth as possible I am requesting that you have the names of the students you are collecting items for on a paper that you can easily display in your windshield. Please make sure the names are large enough to be easily read.

We will also be collecting the following items during this time so if you have any of the items below, please bring them with you to give to a staff member:

- **Laptops with their charging cords**
- **Library books**
- **Books from classroom libraries**
- **Any instruments that were borrowed**
- **Books from the classroom**
- **Chorus Fest music**
- **Grade 5 candy monies**

The following dates and times will be scheduled. Please note which pickup day is for each grade level family.

Grade 3 - Monday, 6/1: 8:00am to 3:00PM, 5:00PM – 7:00PM

Grade 4 - Tuesday, 6/2: 8:00am to 3:00PM, 5:00PM – 7:00PM

Grade 5 - Wednesday, 6/3: 8:00am to 3:00PM, 5:00PM – 7:00PM

All Grades/All remaining materials - Thursday, 6/4: 8:00am to 3:00PM, 5:00PM – 7:00PM

All Grades/All remaining materials - Friday, 6/5: 8:00am to 3:00PM

Due to professional development obligations, classroom teachers will not be present on these days.

If you are unable to retrieve your child's items during one of these days, please contact the office and you can set up a time with us to do so.

If you have any questions, please do not hesitate to contact us! As always, we thank you for your support and patience. We miss our SAIS students and look forward to seeing everyone in the future.

Stay safe!

Mr. Conrad and Dr. Schmucker